



Position Title: Clinical Supervisor

Position Summary: The Clinical Supervisor provides supervision for clinical staff and students. The clinical supervision focuses on case conceptualization, diagnosis, treatment planning and ongoing consultation regarding clinical cases. On a professional development level, the supervision focuses on professional ethics, legal aspects of clinical practice and professional standards. Clinical supervisors also address administrative factors including documentation requirements, productivity, and adherence to agency’s policies and procedures. The clinical supervisor is responsible for delivering general mental health and drug/alcohol services for children, adolescents and adults. These services will take place in any of the agency’s sites and possibly the community. Some evening and/or Saturday hours are required.

Qualifications:

Education: Graduation from an accredited college or university with a Master’s degree in the behavioral health care profession.

License: Must hold appropriate licensure as required by the State of Ohio to provide clinical and supervisory services (LISW-S, LPCC-S, IMFT-S)

Experience: At least five years of experience providing direct clinical services

Skills: Ability to provide a variety of direct and indirect service modalities; Excellent verbal and written communication skills;

Performance Requirements:

Administrative Responsibilities:

- Uphold and follow the agency core values of integrity, empowerment, and innovation in all aspects of the position.
- Create a welcoming, respectful, and safe environment.
- Share ideas and concerns in a constructive and respectful manner.
- Follow rules and requirements of all federal, state, local, and accrediting bodies.
- Consistently exercise discretion and judgment in regard to agency operations and treatment services.
- Assure assigned clinical staff and interns receive appropriate supervision per individual’s need and licensing board requirements.
- Consistently exercise discretion and judgment in regard to the treatment and services provided to clients
- Monitor supervisees’ documentation, productivity, caseload management, and the provision of clinical services to ensure quality services.
- Work closely with the team of clinical supervisors to maintain the highest quality of clinical services and to contribute to the growth and development of the clinical programs.
- Maintain awareness of all programs and services provided within the agency and facilitate internal referrals of clients to programs that best match client need.

Clinical Responsibilities:

- Provide direct service therapeutic interventions at a productivity expectation established by the Director of Clinical Operations taking into consideration time allotted for supervision responsibilities.
- Consistently exercise discretion and judgment in regard to the treatment and services provided to clients
- Maintain client records in accordance with established criteria.
- As part of the clinical supervisory team, assist in facilitating clinical group staffings when scheduled.
- Review caseloads and efficiency of staff and determine productivity expectations accordingly.
- Provide consultation and educational programs internally for agency staff and externally in response to community requests.
- Participate on assigned agency committees.

Other Duties: Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

Classification: Exempt  
Location: Variable

Hours Required: 40 hours/week  
Supervised by: Clinical Site Manager

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Employee Signature

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Date